

Appendix C	2023-24 Supplementary Information Form
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Part 1	The Purpose of this Supplementary Information Form	
	<p>This form must be completed if a parent wishes to provide supplementary information to confirm that his/her child satisfies criterion 3 or 7 of the oversubscription criteria applying for Bishop Henderson C of E Primary School.</p> <p>If there are more admission applications received than places available within the required year group (oversubscription), it will be necessary for the Admissions Authority to rank every application in accordance with the oversubscription criteria published in section 4.2 of the school’s Admission Arrangements. This will determine a priority for the offer of available places.</p>	
Part 2	Completing this Supplementary Information Form	
	<p>The oversubscription criteria, which require qualifying evidence are set out on page two of this Supplementary Information Form (Part 6). A child will only be prioritised against a specific criterion if a completed Supplementary Information Form is submitted in conjunction with the application and in accordance with the procedure set out below in section 3 below.</p> <p>The required evidence must be provided to back up this claim.</p>	
Part 3	Submitting this Supplementary Information Form	
	<ul style="list-style-type: none"> • For admission applications made as part of the ‘normal’ admissions-round which is coordinated by the home local authority (starting school in September 2023): The <u>Admission Application Form</u> must be submitted to the home local authority by 23:59 hours on 15 January 2023 and this Supplementary Information Form must be submitted <u>directly to the school</u> by the same date • For applications relating to a place required in any year group during the school year (the in-year admission process): This Supplementary Information Form must be submitted <u>directly to the School Office with the admission application form</u>. <p style="text-align: center;">Bishop Henderson C of E VA Primary School, Henderson Close, Taunton, Somerset TA1 4TU</p>	
Part 4	Declaration	
	<p>I confirm that the child named in Part 5 of this Supplementary Information Form satisfies the indicated criterion/criteria. I understand that any offer of a school place may be withdrawn where this claim is found to be misleading or false and that by signing this declaration, I grant the Admission Authority permission to seek further confirmation where it is deemed necessary to do so.</p>	
Applicant to print his/her name below and sign below		Date

Part 5	The Child who is the subject of this Supplementary Information		
	First Name	Middle name	Last Name
	Date of Birth: dd/mm/yyyy		
	Home address		

Part 6	The oversubscription Criterion	Tick if applicable
Criterion 3	<p>Children who themselves, or whose parent(s), attend a service of worship at St George’s Church, Wilton or St Michael’s Church, Galmington on at least one day per month and have done so for the six months prior to application.</p> <p>In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church has been available for public worship.</p>	
Criterion 7	<p>Children who themselves, or whose parent(s) attend a service of Christian worship at a registered place of worship on at least one day per month and have done so for the six months prior to application. In the event that during the period specified for attendance at worship the relevant place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the place of worship has been available for public worship.</p>	
<p>The required evidence: The following declaration must be signed by the Vicar, Priest or Church official to confirm that the child named on this SIF fully satisfies the requirements of criterion 3 or 7.</p>		
<p>I have consulted the Church leadership team and can confirm that</p> <p>..... (enter the qualifying child or parent’s name)</p> <p>attends Church or place of Christian worship.</p> <p>Signed..... Print Name.....</p> <p>Position..... tel/email.....Date.....</p>		